



*Institute
For
Community
At
HighPoint*

*“Building quality
relationships where you
live and work through the
power of genuine
community.”*

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3.21.25

Thank you for your interest in the Institute For Community Scholarship Program at the Friendship Centre and Creative Arts Centre at HighPoint. The Michelle Hinojosa Scholarship Program gives community members an opportunity to participate in various activities through memberships and tremendous interest-based programs.

Please fill out the attached application **completely**. Return your application to the Administration Office at the Friendship Centre. We will review your application and then send you a letter about your scholarship status. Please allow 15 working days (at least 3 weeks) for a response.

The IFC (Institute for Community) is fortunate to have supportive volunteers who raise the funds which enable us to provide scholarship assistance. The funds for our scholarships are made possible through the generosity of the Marquette Companies and their many business partnerships. To honor the volunteers in the community, we request that scholarship recipients actively contribute their time and talents during their participation in the program.

We look forward to your ongoing involvement in Friendship Centre Programming, where we build quality relationships where people live and work, through the power of genuine community. If you have further questions, please contact Michael Vickery, Executive Director of the Institute For Community at HighPoint.

INSTITUTE FOR COMMUNITY REQUEST FOR REDUCTION OF FEES

Please complete the information below to help us evaluate your request: DATE: _____

NAME: _____ Membership # _____

(If applicable)

Name and Ages of Family Members (if applicable):

Name	Age
_____	_____
_____	_____
_____	_____
_____	_____

Home Address _____

City _____ State & Zip _____

Home Phone _____ Work Phone _____

Please list the activity that you are requesting fee reduction for:

Friendship Centre Program: _____ at a regular cost of: \$ _____

Creative Arts Centre Program: _____ at a regular cost of: \$ _____

What I can afford to pay: _____

Reason for fee reduction request: _____

DOCUMENTATION OF INCOME:

What is the total annual income for your entire household? \$ _____

What does this include? ___ Wages ___ Govt. Support ___ Child Support ___ Other

What is the number of people living in your household? _____

Please attach copies of the following items as proof of income:

___ latest tax return IRS 1040 **and** one of the following: ___ Section 8 application

___ Public Aid card ___ Recent paycheck stub

___ Documentation is not available because _____

Community Volunteer Commitment

We believe that contributing is a key step to experiencing genuine community with others. As people meet, connect with, and **contribute to others**, they experience community that only genuine relationships can offer. As part of the scholarship program, we request that your family contribute four (4) hours per week at the Friendship Centre in a volunteer role. We believe that allowing people to contribute based on their interests and talents is key to creating a win-win for both the volunteer and organization to which they are contributing. Please select from the following list of volunteer opportunities at the Friendship Centre (circle 3). Also, please tell us the time and day(s) each week that you or your family can volunteer. For scheduling purposes, please select one day a week for four (4) hours or two days for two (2) hours. We will do our best to match your interests/talents with your availability to make your contribution enjoyable and meaningful.

- Childcare
- After School/Summer Camp Program
- Welcome Desk/Administrative
- Facilities (Grounds, housekeeping, etc.)
- Programming (Events)
- Worship Services

Best day(s) of week to volunteer:

Best time (s) of week to volunteer (two-2-hour blocks or one-4-hour block):

Thank you for your interest in the Friendship Centre at HighPoint!

Statement by applicant: I certify that all information provided to the Institute For Community at HighPoint for reduction of fees at the Friendship Centre is true. I understand that false information will make me ineligible for any participation in this organization. I understand that as part of my involvement in the above scholarship program I will be expected to be an active volunteer in programming at the Friendship Centre at HighPoint. I understand failure to meet my volunteer commitment will result in my excusal from the program. I understand that the decision to grant a fee reduction is at the sole discretion of the IFC's board of managers or its designee. Programs in partnership with other non-profit entities must expire scholarship opportunities before applying for IFC Scholarships.

Signature of applicant: _____ Date: _____

